



Journey every day with Jesus in our hearts

Sacred Heart Primary School

263 Tor Street, Toowoomba Q 4350

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Enrolment at Sacred Heart Primary School is conditional on parents/caregivers entering a ‘Contract for the Payment of School Fees’. The school funds its operating costs from Government Grants, Parents & Friends Association fundraising and School Fees paid by Parents/Caregivers. The underlying principles relating to School Fees payment are found in the ‘School Fees, Levies and Collection Policy’. The expectation is that all parents/caregivers share in the payment of the school’s operating costs. Accounts are issued each term. There are four (4) terms in each year. Whilst consideration may be given to families in times of financial hardship, non-payment without consultation with the Principal may result in reminder letters, debt collection or legal action for the recovery of fees due to the school.

The following table sets out payment options assuming commencement at the beginning of the year:

FEE STRUCTURE	2018 TERM FEE (x4)	2018 ANNUAL FEE	FORTNIGHTLY PAYMENTS (x20 via Direct Debit)	MONTHLY PAYMENTS (x10 via Direct Debit)
One Student	\$405	\$1620	\$81	\$162
Two Students	\$650	\$2600	\$130	\$260
Three or more students	\$705	\$2820	\$141	\$282

The above amounts include the P & F Levy and Building Levy which are each \$100 per family per annum.

From 2017 all students in Year 1-6 will require an ipad. This can be leased through the school at \$55 per term per child across three years. Alternatively you may opt to purchase your own. Please contact the school for specification of the required device.

I/We agree to abide by the ‘School Fees, Levies and Collection Policy’ and commit to regular payment of fees. If I/we are unable to meet School Fees payments for any reason, I/we will contact the Principal, confidentially to discuss the situation.

I/we commit to pay \$_____ per _____ x frequency _____
(term, month, fortnight) (4 terms, 22 fortnights, 10 months)

I/we would like to use the Direct Debit (DD) facility for the payment of Fees (Complete an Archdiocesan Development Fund form)

Parent/Caregiver’s Name/: 1. _____ 2. _____

Parent/Caregiver’s Signature/s: 1. _____ 2. _____

Principal’s Signature: _____ Date: _____

Important note: Any fee concessions negotiated with the Principal are valid for one year only. If your circumstances require an extension or renegotiation of a fees concession, please make an appointment to discuss the matter with the Principal.